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| Training Template |
| **CLASS INFORMATION** |
| **Training Title:**  |
| **Description of Training Session:**   |
| **Training type: \_\_**Annual or **\_\_** Initial | **Session Length:**  | **Session Level:**  |
| **Training Delivery Method: \_\_** Classroom/In person **\_\_** Correspondence **\_\_** Online **\_\_** Hybrid |
| **Target Audience: \_\_** Administrators **\_\_** Child Care Center **\_\_** ECEAP **\_\_** Family Home **\_\_** FFN **\_\_** Head Start **\_\_** Military **\_\_** Parents/Relatives **\_\_** School-Age **\_\_** Trainers **\_\_** Tribal Nations |
| **Core Competencies Early Care & Education Professionals****Hours**  **\_\_\_ Child Growth & Development**  **\_\_\_ Curriculum & Learning Environment**  **\_\_\_ Families & Community Partnerships**  **\_\_\_ Health, Safety & Nutrition**  **\_\_\_ Interactions**  **\_\_\_ Ongoing Measurement of Child Progress**  **\_\_\_ Professional Development & Leadership** **\_\_\_ Program Planning & Development**  | **Core Competencies School-Age Professionals****Hours**  **\_\_\_ Child/Adolescent Growth and Development**  **\_\_\_ Child/Adolescent Observation & Assessment**  **\_\_\_ Cultural Competency & Responsiveness**  **\_\_\_ Families, Communities & Schools**  **\_\_\_ Interactions with Children/Youth**  **\_\_\_ Learning Environment & Curriculum**  **\_\_\_ Professional Development & Leadership**  **\_\_\_ Program Planning & Development**  **\_\_\_ Safety & Wellness**  **\_\_\_ Youth Empowerment**  |
| **Specific Competency(s):** |
| **Training Language: \_\_** English **\_\_** Spanish **\_\_** Other: |
| **Content Focus Group: \_\_** Prenatal \_\_ Infants **\_\_**Toddlers **\_\_**Preschool Age **\_\_**Pre-Kindergarten  **\_\_** School-Age **\_\_** Special Needs **\_\_** Parents **\_\_** Staff **\_\_** Administrators **\_\_** Other |
| **Training Methods:**  **\_\_** Audio-video with facilitation **\_\_** Case studies **\_\_** Demonstration & practice  **\_\_** Handouts, printed materials **\_\_** Hands-On activities **\_\_** Independent study with supervision  **\_\_** Lecture **\_\_** Materials display **\_\_** Observation of children **\_\_** Panel discussion  **\_\_** Role-playing, simulation **\_\_** Self or program assessment **\_\_** Small group discussion  **\_\_** Technical assistance **\_\_** Visual aids **\_\_** Other |
| **Learning Objectives** |
| **Topic 1** |
| **Key conditions****Desired performance or behavior** **Criterion or evidence of learning** |  |
| **Learning Objectives: Topic 2** |
| **Key conditions****Desired performance or behavior** **Criterion or evidence of learning** |   |
| **Learning Objectives: Topic 3** |
| **Key conditions****Desired performance or behavior** **Criterion or evidence of learning** |   |
| **Add additional Learning Objectives as needed** |
| **School Readiness Objective:**  |
| **CLASS OUTLINE/ DETAILED AGENDA** |
| **Agenda Timeline** | **Content and methods** |
|  | **Before Class Preparation:**  |
|  | **Class Overview and Instructions:**  |
|  | **Introductions/ Icebreaker:**  |
|  | **Topic 1:** |
|  | **Topic 2:**  |
|  | **Topic 3:**  |
|  | **Topic 4:**  |
|  | **Class Review/ Wrap-Up:**  |
|  | **Additional Extended Learning or Follow-Up:**  |
| **EFFECTIVE INSTRUCTIONAL METHODS** |
| **How content reflects cultural awareness and learner diversity:**  |
| **Varied Learning Styles Offered:**  |
| **Varied Student Grouping and Interaction :**  |
| **Research Supported: (Please list sources): Content must reflect current research and best practice. At least one reference within the last 5-7 years. However, some material tied to older research is still valid, and should not be overturned as an idea.** |
| **ADDITIONAL NOTES OR INSTRUCTIONAL TIPS** |
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